

**Job Title:** Operation and Facilities Manager

**Job Type:** Full time

**Job Scope:** To Develop and manage the operational activities of the company in support of all technical and specialist functions such as Education and Assets, and involved in both strategic planning and day-to-day operations, particularly in relation to the school buildings and corporate offices. Duties will generally focus on using best business practice to improve efficiency, by reducing operating costs while increasing productivity.

**Job Qualifications:**

- ✓ B.S. Degree in Architecture / Engineering.
- ✓ 3 – 5 years relevant work experiences.
- ✓ Pervious experiences in the education sector is preferred.

\*Resumes should be forward to [HR@Kuttab.sa](mailto:HR@Kuttab.sa)



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